



North Central Regional Transit District (NCRTD)

Resolution 2014-09

A RESOLUTION ADOPTING THE FISCAL YEAR 2015 FINAL BUDGET

WHEREAS, the proposed Fiscal Year 2015 Budget was submitted in accordance with the Boards Financial Policies as adopted and amended on November 4, 2011, March 1, 2013 and November 8, 2013; and

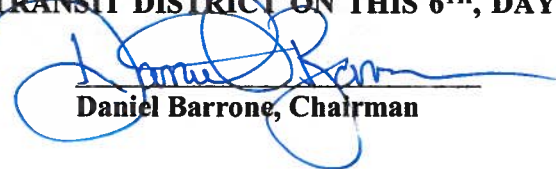
WHEREAS, after a public hearing was held, said budget was developed on the basis of need and through cooperation with all user departments, appointed officials and other department supervisors; and

WHEREAS, the Board of Directors Finance Sub Committee on April 25, 2014 conducted a detailed review of the budget and recommended that the Board consider the Budget as presented; and

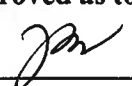
WHEREAS, the NCRTD governing body in and for the NCRTD has conducted a public hearing on May 2, 2014 and reviewed and approved a preliminary budget for fiscal year 2015.

NOW AND THEREFORE BE IT RESOLVED THAT the Board of Directors of the NCRTD, State of New Mexico, hereby adopts the final budget for Fiscal Year 2015 hereinafter described and respectfully requests approval from the State of New Mexico's Local Government Division of the Department of Finance and Administration.

PASSED, APPROVED, AND ADOPTED BY THE GOVERNING BODY OF THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT ON THIS 6TH, DAY OF JUNE, 2014.


Daniel Barrone, Chairman

Approved as to form:


Peter Dwyer, Counsel

North Central Regional Transit District
FY15 Budget Request

	FY 2011		FY 2012	FY 2013	FY 2014		FY 2015		
<u>NCRTD Revenues</u>									
	Actual		Actual	Actual	Budget	Actual-YTD	Preliminary Approved Budget	Increase request	Final Approved Budget
<u>5311 FTA Funding</u>									
5311/ADMINISTRATION	\$ 594,161	\$	489,984	562,886	496,501	327,942	501,322	15,039	516,361
5311/OPERATING	482,858		412,168	579,188	815,559	419,162	772,660	108,145	880,805
5311/CAPITAL	95,587		57,545	40,811	127,494	31,583	355,000	(60,000)	295,000
Total 5311 FTA Funding	1,172,607		959,696	1,182,885	1,439,554	778,687	1,628,982	63,183	1,692,165
5316/JARC/OPERATING	137,655		99,166	201,723	58,089	164,772	0	-	0
5316/JARC/OPERATING	137,655		99,166	201,723	58,089	164,772	58,089	-	58,089
<u>Other Federal Grants</u>									
5304/Federal Grant/PLANNING	16,276			0	151,250	107,635	60,000	-	60,000
Tribal Transit FTA grants				261,540			0	-	0
TAP Funding					215,736		215,736	-	215,736
Arra Stimulus	303,022		-				0	-	0
Tribal Transit	71,212		62,344				0	-	0
5309 Federal Grant	46,860			30,982			0	-	0
5309/ Fed Grant/Earmark-State of Good Repair	51,323		547,197	280,000				-	
Veterans Initiative					333,800		54,400	-	54,400
Total Other Federal Grants	488,693		609,541	572,522	700,786	107,635	330,136	-	330,136
<u>State Capital & Local Contributions</u>									
State Capital Outlay/Vehicles	-		608,987		170,000	0	0	-	0
LA Contribution	1,540,000		600,000	500,000	450,000	450,000	175,000	-	175,000
Building	-		250,000				400,000	-	400,000
Total State Capital & Local Contributions	1,540,000		1,458,987	500,000	620,000	450,000	575,000	-	575,000
<u>GRT Revenue/Misc.</u>									
Cash Balance/Project Carryovers	-		-				245,436	-	245,436
Gross Receipts Tax	7,477,175		7,083,927	6,871,270	6,757,529	4,142,591	6,809,100	-	6,809,100
Misc.	28,717		38,859	24,312	60,500	25,634	50,000	-	50,000
Total Local/GRT Revenue	7,505,892		7,161,878	6,895,582	6,818,029	4,168,224	7,104,536	-	7,104,536
<u>Total Overall Revenue</u>									
Total Overall Revenue	\$ 10,844,847	\$ 10,289,268		\$ 9,352,711	\$ 9,636,458	\$ 5,669,318	\$ 9,696,743	\$ 63,183	\$ 9,759,926

North Central Regional Transit District
FY15 Budget Request

	FY 2011		FY 2012		FY 2013	FY 2014		FY 2015		
	Actual		Actual		Actual	Budget	Actual-YTD	Preliminary Approved Budget	Increase request	Final Approved Budget
Salaries and Benefits										
District Salaries	\$ 1,606,807	\$	1,745,048	\$	1,699,079	\$ 1,904,277	\$ 1,094,145	\$ 1,899,860	\$ -	\$ 1,899,860
Benefits & Payroll Taxes	584,395		556,308		658,277	825,665	460,679	821,427	-	821,427
Total Salaries and Benefits	\$ 2,191,202	\$	2,301,356		\$ 2,357,356	\$ 2,729,942	\$ 1,554,824	\$ 2,721,287	\$ -	\$ 2,721,287
	FY 2011		FY 2012		FY 2013	FY 2014		FY 2015		
	Actual		Actual		Actual	Budget	Actual-YTD	Preliminary Approved Budget	Increase request	Final Approved Budget
Operating Expenses										
Cleaning Bus Allowance					260	960	320	1,200	-	1,200
Utility Expense Allowance					0	240	80	960	-	960
Non-RTD Railrunner	1,909,524		1,979,700		2,013,811	1,957,780	915,416	2,100,000	-	2,100,000
Non-RTD Los Alamos County	1,238,603		1,303,870		1,332,081	1,344,173	706,036	1,361,820	-	1,361,820
Non-RTD City of Santa Fe	1,184,703		967,630		981,932	940,921	554,509	953,274	-	953,274
Bank Service Charges	49		20		13	120	0	120	-	120
Penalties/Interest	1,450		9,430		62	500	0	500	-	500
Internet Service	-		-		1,675	4,980	2,921	5,251	-	5,251
Postage	953		1,176		665	1,350	821	2,420	-	2,420
Telephone	18,915		7,604		11,427	8,080	6,689	10,172	-	10,172
Cell Phone	9,021		4,195		4,603	5,978	2,238	5,294	-	5,294
Health & Wellness								4,500	-	4,500
Promotions								7,500	-	7,500
Contractual Services	190,869		156,210		144,713	371,300	204,038	286,146	-	286,146
Audit	20,670		53,500		23,005	23,433	23,219	25,000	-	25,000
Advertising	96,205		23,877		16,940	65,940	22,658	66,470	-	66,470
Advertising-Other	5,159		302		18,198	4,500	5,109	7,500	-	7,500
Contractual Services - Other					18,640	0	0	-	-	-
IT Hardware/Software Support	20,808		5,517		7,587	20,736	5,487	25,700	-	25,700
Dues and Subscriptions	5,952		1,831		12,263	9,486	4,752	10,666	-	10,666
Equipment Rental	-		233		1,135	1,000	508	1,000	-	1,000
Equipment Repair & Maintenance	5,879		1,446		851	4,300	0	4,000	-	4,000
Computer Repair & Maintenance	-		-		0	500	0	1,000	-	1,000
Building Maintenance					12,224	15,000	4,316	15,000	-	15,000
Maintenance Machinery & Equipment	132		-		3,190	4,500	4,569	2,000	-	2,000
Insurance					3,600	0	0	-	-	-
Property Insurance	38,927		9,927		6,566	39,000	6,670	7,000	-	7,000
General and Employee Liability	22,275		21,119		21,119	25,000	21,550	22,000	-	22,000
Civil Rights	3,500		3,311		3,311	5,000	3,311	3,311	-	3,311
Vehicle Insurance	41,371		59,997		54,960	66,000	52,690	68,000	-	68,000
Snow Removal (MA Agora)	-		-		0	6,000	0	6,000	-	6,000
Office Rent	29,050		28,800		0	0	0	-	-	-
Utilities	6,528		3,656		24,932	30,000	14,073	25,000	-	25,000
Janitor	4,781		5,842		20,179	24,000	13,812	24,000	-	24,000
Utility Expense Allowance	-		-		120	0	40	-	-	-
Uniforms	8,370		-		1,540	14,300	0	12,300	-	12,300
Drug and Alcohol Testing	500		-		0	4,500	0	1,000	-	1,000

North Central Regional Transit District
FY15 Budget Request

Physicals	108	-	2,415	3,000	1,637	2,700	-	2,700
Printing	3,132	5,226	4,869	19,500	3,515	19,500	-	19,500
Copying	1,659	309	1,193	0	13	1,450	-	1,450
Supplies	436	-	2,938	0	560	350	-	350
Office Supplies	27,243	17,044	8,041	17,120	5,988	10,300	-	10,300
Furniture & Equipment under 5K	9,760	23,267	4,123	3,250	5,897	4,500	-	4,500
Janitorial Supplies	-	93	3,056	2,000	0	1,000	-	1,000
Training/Registration	5,793	3,085	1,358	4,750	1,433	13,624	-	13,624
Travel	-	-	457	0	0	-	-	-
Mileage	212	5,513	8,837	24,483	5,277	4,075	-	4,075
Public Transit Fares	-	-	0	140	0	11,535	-	11,535
Per Diem	22,005	6,780	449	5,122	384	5,538	-	5,538
Registration Fees	-	-	-	-	-	-	-	-
Lodging and Meals	-	-	9,703	14,580	4,222	13,890	-	13,890
Meals & Meeting Expenses	1,667	1,050	3,630	4,150	1,216	9,050	-	9,050
Misc. Expenses	-	81	791	3,150	463	3,150	-	3,150
Fuel	304,353	273,576	406,653	430,000	227,936	415,000	-	415,000
Cell Tower Rental Fees	2,100	5,400	3,177	5,400	5,508	9,000	-	9,000
Shop Supplies	11,142	5,589	7,535	7,000	3,449	6,000	-	6,000
Oil and Lubricants	17,532	8,603	15,587	15,000	8,214	13,000	-	13,000
Hazardous Waste Disposal	-	-	0	0	0	-	-	-
Replacement Parts	46,703	-	63,976	58,000	41,159	70,000	-	70,000
Tires	24,827	-	51,981	30,000	11,137	25,000	-	25,000
Vehicle Maintenance - Repair	(6,681)	48,823	62,509	70,000	47,833	80,000	-	80,000
Painting	3,513	3,900	2,891	10,000	1,000	5,000	-	5,000
Depreciation	411,917	-	511,207	0	0	-	-	-
Cell Phone	-	-	156	0	0	-	-	-
Building Maintenance	-	-	195,848	0	249	-	-	-
Shop Supplies	-	5,928	168	0	0	-	-	-
Replacement Parts	-	-	1,019	0	0	-	-	-
Computers	-	-	6,964	1,500	5,557	1,500	-	1,500
Mobile Radios	-	-	-	-	-	2,000	-	2,000
Total Operating Expenses	\$ 5,339,698	\$ 5,063,456	5,416,348	5,726,522	2,952,920	\$ 5,900,266	\$ -	\$ 5,900,266

	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual-YTD</u>	<u>Approved Budget</u>	<u>Increase request</u>	<u>Final Approved Budget</u>
Capital Outlay								
Capital Expenses		176,788	27,282	0	0	-	-	-
Buildings	880,690	1,486,574	121,269	8,000	0	-	-	-
Furniture & Fixtures	5,767	39,962	46,348	0	0	-	-	-
Other Capital Expenses		65,510	11,032	450,000	216,886	429,700	-	429,700
Benches and Signage		5,904	10,241	5,000	0	1,000	-	1,000
Rolling Stock	265,880	771,700	378,530	378,500	0	584,490	63,183	647,673
Bus Shelters	52,430	25,831	48,912	340,494	30,974	60,000	-	60,000
Total Capital Outlay Expenses	\$ 1,204,767	\$ 2,572,270	643,614	1,179,994	247,860	\$ 1,075,190	\$ 63,183.00	\$ 1,138,373
Total Overall Expenses	\$ 8,735,667	\$ 9,937,082	\$ 8,417,318	\$ 9,636,458	\$ 4,755,604	\$ 9,696,743	\$ 63,183	\$ 9,759,926

North Central Regional Transit District
FY15 Budget Request

North Central Regional Transit District
FY 2015 Budget Request

Administration

	<u>FY 2011</u>		<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>		<u>FY 2015</u>					
	<u>Actual</u>		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>Executive Director Request</u>					
Total Salaries/Benefits	\$	378,443	\$	322,204	\$	283,315	\$	383,924	\$	183,377	\$	230,017
Total Contracts	\$	170,200	\$	228,120	\$	184,054	\$	303,600	\$	202,919	\$	209,440

Operating Expenses

Internet Service (Redi net)	\$	-	\$	335	\$	720	\$	714	\$	1,071
Postage	261	600	214	300	179	100				
Telephone	9,224	9,360	2,770	1,440	1,330	2,000				
Cell Phone	1,344	2,640	1,333	1,600	713	624				
Advertising	91,340	12,198	17,115	65,940	21,647	-				
Advertising-Other	1,525	3,600	17,226	4,500	4,951	-				
IT Hardware/Software Support	4,139	480	2,356	9,036	-	3,000				
Dues and Subscriptions	5,952	1,440	11,523	8,486	4,272	8,486				
Equipment Rental	-	-	207	-	-	-				
Equipment Repair & Maintenance	1,176	406	157	1,800	-	1,800				
Computer Repair & Maintenance	-	-	-	500	-	500				
Printing	626	4,979	2,908	10,502	573	900				
Copying	-	-	796	-	-	-				
Office Supplies	3,949	1,765	3,071	3,120	2,494	3,800				
Furniture & Equipment under 5K	3,625	23,336	1,877	-	-	-				
Training/Registration fees	4,599	1,200	-	-	-	4,224				
Mileage	19,607	3,292	2,236	4,550	1,982	800				
Transit Fares/Rental car/Air fare						4,000				
Per Diem-Travel		2,476	-	1,780	384	1,560				
Lodging		-	4,504	7,845	3,287	7,100				
Meals & Meeting Expense	1,509	1,446	3,088	3,100	1,070	3,100				
Misc. Expenses		-	-	2,500	25	2,500				
Computers		-	1,930	-	1,340	1,500				
TOTAL Operating Admin Expenses	159,261	81,806	81,118	137,943	46,069	47,165				
TOTAL EXPENDIURES	\$ 707,905	\$ 632,130	\$ 548,486	\$ 825,467	\$ 432,365	\$ 486,622				

Public Information/Community Relations

	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>		<u>FY 2015</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>Executive Director Request</u>
Total Salaries/Benefits	-	-				-
						\$ 143,549
Total Contracts	-	-	-	-	-	\$ 41,500

All other expenditures

Promotions						4,500
Internet Service (Redi net)						840
Postage						450
Telephone						1,152
Cell Phone						888
Advertising						66,470
IT Hardware/Software Support						10,000
Dues and Subscriptions						1,530
Printing						14,000
Copy						500
Office Supplies						500
Training/Registration fees						725
Mileage						1,245
Transit Fares/Rental car/Air fare						300
Per Diem-Travel						180
Lodging						250
Meals & Meeting/Spec. events						4,000
Misc. Expenses		-				-
TOTAL Admin Expenses	-	-		-	-	107,530
TOTAL EXPENDITURES	\$ -	\$ -		\$ -	\$ -	\$ 292,579

North Central Regional Transit District
FY 2015 Budget Request

Human Resources

	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>		<u>FY 2015</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>Executive Director Request</u>
Total Salaries/Benefits	-					-
						\$ 88,852
Total Contracts	-					
						\$ 30,106
<u>Operating HR expenditures</u>						
Promotional awards						\$ 3,000
Internet Service (Redi net)						240
Postage						400
Telephone						100
Cell Phone						-
Health and Wellness						4,500
Advertising-Other						7,500
Dues and Subscriptions						150
Computer Repair & Maintenance						500
Property Insurance						-
Printing						1,000
Copying						800
Office Supplies						500
Training/Registration fees						1,675
Travel						-
Mileage						280
Transit Fares/Rental car/Air fare						700
Per Diem-Travel						280
Lodging						1,350
Meals & Meeting Expense						800
TOTAL Operating HR Expenses						23,775
TOTAL EXPENDITURES						\$ 142,733

North Central Regional Transit District
FY 2015 Budget Request

Finance

	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>		<u>FY 2015</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>Executive Director Request</u>
Total Salaries/Benefits	217,397	191,916	233,565	245,593	152,150	255,766
TOTAL Contractual Service	20,670	53,500	23,005	25,233	24,338	26,500
<u>Other Expenses</u>	-					
Bank Service Charges	30	17	-	120	-	120
Penalties/Interest	1,155	11,279	62	500	-	500
Internet Service (Redi-Net)		-	335	720	454	720
Postage	500	717	440	700	160	700
Telephone	1,650	1,482	1,720	1,440	1,330	1,800
Cell Phone	-	-	-	624	-	-
IT Hardware/Support Sage/Bail Software	8,000	7,680	5,231	9,700	5,487	9,700
Dues and Subscriptions		-	160	500	480	500
Printing	1,594	5,257	-	1,000	573	1,000
Office Supplies		-	1,163	3,000	885	1,500
Furniture & Equipment under 5K	3,949	720	-	1,250	1,548	2,000
Training/Materials		-	115	1,300	1,264	3,300
Mileage	463	434	805	1,950	287	1,500
Transit Fares/Rental car/Air fare	37	240				3,935
Per Diem	-	-	348	1,606	-	1,606
Lodging	256	600	1,806	1,990	297	1,990
Meals & Meeting Expense			64	-	102	-
Misc. Expenses	-	-	-	150	-	150
		97				-
Total Operating Finance Expenses	55,946	75,432	15,345	35,485	13,037	31,021
<u>TOTAL EXPENDITURES</u>	<u>\$ 294,013</u>	<u>\$ 329,416</u>	<u>\$ 271,915</u>	<u>\$ 306,311</u>	<u>\$ 189,525</u>	<u>\$ 313,287</u>

North Central Regional Transit District
FY 2015 Budget Request

Operations Admin

	<u>FY 2011</u>		<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>		<u>FY 2015</u>
	<u>Actual</u>		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>Executive Director Request</u>
Total Salaries/Benefits	\$	231,647	\$	219,265	\$	248,284	\$
					\$	153,720	256,679
All other Expenses							
Internet Service			\$	\$	\$	\$	\$
			-	335	720	584	720
Postage	132	106	12	12	100	160	200
Telephone	6,403	651	2,478	1,440	1,347	2,000	2,000
Cell Phone	2,745	203	1,281	624	532	774	774
Equipment Repair & Maintenance	1,308	431	0	500	0	700	700
Printing	626	430	1,862	1,500	1,157	1,500	1,500
Copying		-	153	0	0	-	-
Supplies		-	510	0	64	100	100
Office Supplies	4,659	5,040	1,551	3,500	751	1,300	1,300
Furniture & Equipment under 5K	1,500	2,921	0	0	3,211	-	-
Janitorial Supplies		-	310	0	0	-	-
Training/Registration	609	154	200	1,450	169	700	700
Mileage	1,447	-	492		225	200	200
Transit Fees/Rental Car/Air fare						1,000	1,000
Per Diem	358	1,151	101	0	0	612	612
Registration Fees		-	2,049	0	25		
Lodging		-	2,534	0	0	980	980
Meals & Meeting Expenses		-	417	0	43	250	250
Oil and Lubricants		-	3	0	0	-	-
Computers		-	1,644	1,422	4,217	-	-
Total Other Expense	25,284	16,200	17,300	13,256	12,502	11,036	
TOTAL EXPENDITURES	\$	256,931	\$	236,565	\$	261,540	\$
		267,833			\$	166,223	267,715

North Central Regional Transit District
FY 2015 Budget Request

Operations - Drivers

	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>		<u>FY 2015</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual YTD</u>	<u>Executive Director Request</u>
Total Salaries/Benefits	<u>1,277,102</u>	<u>1,271,688</u>	<u>1,451,028</u>	<u>1,565,273</u>	<u>949,702</u>	<u>\$ 1,602,482</u>

Other Expenditures

Internet Service	\$	-	\$	356	\$	1,000	\$	789	\$	960
postage	300	600	-	50	217	370				
Telephone	1,485	3,390	3,061	3,000	1,812	2,400				
Cell Phone	854	521	1,126	1,920	387	1,760				
Equipment Repair & Maintenance	1,176	1,742	-	1,000	-	500				
General and Employee Liability	3,500	25,343	-	12,500	10,775	11,000				
Workers' Compensation ins	-	-	94,545	107,459	105,216	107,000				
Utilities	2,500	16,303	-	-	-	-				
Utility Expense Allowance	-	-	100	-	40	-				
Uniforms	8,370	-	850	14,000	-	12,000				
Drug and Alcohol Testing	500	360	-	4,500	-	1,000				
Physicals	6,258	1,687	1,419	3,000	1,637	2,400				
Printing	626	-	99	-	818	500				
Copying	-	-	137	-	13	150				
Supplies	689	600	203	-	42	150				
Office Supplies	5,449	4,200	1,168	6,500	1,562	2,000				
Janitorial Supplies	423	625	-	-	-	-				
Furniture & Equipment under 5K	1,767	1,200	1,197	-	766	500				
Training/Registration	772	-	843	2,000	-	700				
Mileage	189	578	-	200	157	-				
Transit Fees/Rental Car/Air fare	-	-	-	-	-	1,200				
Per Diem	382	467	-	524	-	600				
Lodging and Meals	-	-	-	1,350	14	-				
Lodging	-	-	-	35	-	840				
Meals & Meeting Expenses	404	600	35	800	-	200				
Misc. Expenses	-	-	881	500	9	500				
Cleaning Bus Allowance	-	-	-	-	-	1,200				
Utility Expense Allowance	-	-	-	-	-	960				
TOTAL Operating Expenses	\$ 37,713	\$ 58,697	108,032	-	162,838	124,460	-	148,890		
TOTAL EXPENDITURES	\$ 1,314,815	\$ 1,330,385	\$ 1,559,060		\$ 1,728,111	\$ 1,074,162		\$ 1,751,372		

North Central Regional Transit District
FY 2015 Budget Request

Fleet - Building

	FY 2011	FY 2012	FY 2013	FY 2014		FY 2015
	Actual	Actual	Actual	Budget	Actual YTD	Executive Director Request
Total Salaries/Benefits	59,799	60,980	80,152	134,234	80,737	143,943
TOTAL Contracts	-	-	21,532	89,900	13,812	27,600
Other Expenses						
Internet Service	500	480	127	360	380	700
Postage	100	-	-	200	104	200
Telephone	1,000	2,563	1,533	760	870	720
Cell Phone	600	125	862	1,210	705	1,248
Contract Services	-	-	2,164	-	-	-
IT Hardware/Software Support	-	-	-	-	-	3,000
Equipment Rental	-	-	203	1,000	508	1,000
Equipment Repair & Maintenance	2,176	360	694	1,000	-	1,000
Building Maintenance	15,966	380	12,224	15,000	4,549	15,000
Maintenance Machinery & Equipment	5,767	132	2,906	4,000	4,569	2,000
Insurance	29,000	1,960	3,600	27,240	-	-
Property Insurance	-	-	4,829	29,000	6,670	7,000
General and Employee Liability	-	-	21,119	12,500	10,775	11,000
Civil Rights	41,371	74,721	3,311	5,000	3,311	3,311
Vehicle Insurance	6,000	3,840	54,960	66,000	52,690	68,000
Snow Removal (MA Agora)	626	4,200	-	6,000	-	6,000
Utilities	626	-	22,554	30,000	14,073	25,000
Uniforms	-	-	690	300	-	300
Physicals	5,449	2,052	996	-	-	300
Printing	-	-	-	-	394	600
Office Supplies	2,500	180	1,104	1,000	454	700
Furniture & Equipment under 5K	300	420	992	2,000	372	2,000
Janitorial Supplies	300	-	2,714	2,000	-	1,000
Training/Registration fees	215	324	200	500	-	2,300
Mileage	428	344	16	2,720	1,438	50
Transit Fares/Rental car/Air fare	-	-	-	140	-	400
Per Diem-Travel	-	-	-	940	-	700
Lodging	-	-	859	2,405	638	1,380
Meals & Meeting Expense	-	-	27	-	-	700
Misc. Expenses	-	-	6	15,998	180	-
Fuel	304,353	328,291	403,635	430,000	227,936	415,000
Cell Tower Rental Fees	2,100	-	3,177	5,400	5,508	9,000
Shop Supplies	11,097	6,706	8,122	7,000	3,401	6,000
Oil and Lubricants	17,403	10,323	15,107	15,000	8,214	13,000
Hazardous Waste Disposal	-	-	-	-	-	-
Replacement Parts	45,703	29,970	64,181	58,000	41,159	70,000
Tires	24,827	11,903	49,559	30,000	11,137	25,000
Vehicle Maintenance - Repair	70,270	58,588	61,550	70,000	47,833	80,000
Painting	3,513	4,680	2,891	10,000	1,000	5,000
Computers	-	-	2,499	-	-	-
Benches and Signage	-	-	5,289	5,000	-	1,000
Mobile Radios	-	-	-	-	-	2,000
TOTAL other Expenses	592,189	542,543	993,467	894,027	494,654	781,609
TOTAL EXPENDITURES	\$ 651,987	\$ 603,523	\$ 1,095,150	\$ 1,118,161	\$ 589,202	\$ 953,152

North Central Regional Transit District
FY 2015 Budget Request

Operation Non-RTD

	<u>FY 2011</u>		<u>FY 2012</u>	<u>FY 2013</u>		<u>FY 2014</u>		<u>FY2015</u>				
<u>Non-RTD operations</u>	<u>Actual</u>		<u>Actual</u>	<u>Actual</u>		<u>FY14 Budget</u>	<u>Actual YTD</u>	<u>FY15 Executive Director Request</u>				
Non-RTD Railrunner	\$	1,909,524	\$	1,979,700	\$	2,013,811	\$	1,957,780	\$	915,416	\$	2,100,000
Non-RTD Los Alamos County		1,238,603		1,303,870		1,332,081		1,344,173		706,036		1,361,820
Non-RTD City of Santa Fe		1,184,703		967,630		981,932		940,921		554,509		953,274
<i>TOTAL EXPENDITURES</i>	\$	<u>4,332,830</u>	\$	<u>4,251,200</u>	\$	<u>4,327,824</u>	\$	<u>4,242,874</u>	\$	<u>2,175,961</u>	\$	<u>4,415,094</u>

Capital

	FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		
	Actual	Actual			Actual		Budget	Actual YTD	Preliminary Approved Budget	Increase request	Final Approved Budget
Capital Expenses											
Furniture & Equipment under SK		39,962	-					5,897	-	-	-
Capital Expenses		176,788	27,282						-	-	-
Buildings	880,690	1,486,574	121,269				8,000	-	-	-	-
Final Design Maintenance Facility									-	-	-
Security Cameras									-	-	-
Emergency Electrical Generator									-	-	-
After hours Security Gates									-	-	-
Furniture & Fixtures	5,757	-	46,348						-	-	-
Other Capital Expenses		65,510	11,032						-	-	-
AVAL Bus Reporting system			-				450,000	216,886	177,200	-	177,200
Benches and Signage		5,904	10,241						-	-	-
Fleet - Vehicles-Commuter									25,000	9,183	34,183
Passenger Bus	265,880	771,700	378,530				397,000		559,490	-	559,490
28 Pasqr. Bus									-	-	-
14 Pasqr. Bus									-	-	-
18 Pasqr. Bus									-	-	-
18 Pasqr. Bus									-	-	-
Skid Steer Loader+ attachments									-	54,000	54,000
Bus Shelters	52,430	25,832	48,912					30,974	50,000	-	50,000
Bus Stops Surface Improvements (varies)									10,000	-	10,000
TAP (ADA Plan, Design and Construct)							298,994		252,500	-	252,500
TOTAL EXPENDITURES	\$ 1,204,757	\$ 2,572,270	\$ 643,614				\$ 1,153,994	\$ 253,758	\$ 1,074,190	\$ 63,183	\$ 1,137,373

NCRTD Position History

	FY 2011		FY 2012		FY 2013		FY 2014		FY 2015	
	FTE	No. of	FTE	No. of	FTE	No. of	FTE	No. of	FTE	No. of Employees
Admin										
Permanent Full Time (benefits)										
Executive Director	1	1	1	1	1	1	1	1	1	1
Executive Assistant	1	1	1	1	1	1	1	1	1	1
File Clerk									0.25	1
Marketing Manager/PIO	1	1	1	1	1	1	1	1	1	1
Marketing Specialist									1	1
Special Project Manager	1	1	1	1	1	0	0	0	0	0
Human Resources/Risk and Safety Adm.	0	0	0	0	0	0	1	1	1	1
TOTAL Positions	4	4	4	4	4	3	4	4	5.25	6
Finance										
Permanent Full Time (benefits)										
Finance Manager	1	1	1	1	1	1	1	1	1	1
Financial Analyst	1	1	1	1	1	1	1	1	1	1
Financial Specialist	1	1	1	1	1	1	1	1	1	1
TOTAL Positions	3	3	3	3	3	3	3	3	3	3
Operations Admin										
Permanent Full Time (benefits)										
Transit Operations Manager	1	1	1	1	1	1	1	1	1	1
Assistant Transit Operations Manager	1	0	1	0	0	0	0	0	0	0
Operations Analyst	1	1	1	1	1	1	1	1	1	1
Service Development Manager (reclass 9/12)	1	1	1	1	1	0	0	0	0	0
Service Development, Projects, Grants Spec	0	0	0	0	0	1	1	1	1	1
TOTAL Positions	4	3	4	3	3	3	3	3	3	3
Operations Driver										
Permanent Full Time (benefits)										
Route Supervisors	2	2	2	2	2	2	2	2	2	2
Dispatchers	2	2	2	2	2	2	0	0	0	0
Dispatcher (non CDL)							1	1	1	1
Dispatcher (CDL)							1	1	1	1
Driver 1 (Non CDL)	25	27	27	30	30	30	14	14	14	14
Driver 2 (CDL)							16	16	12	12
Driver 3 (CDL)							0	0	4	4
Permanent Part-Time (benefits)										
Drivers				2	1	2	0	0	0	0
Driver (non CDL)							0.71	1	1	1
Part-Time (no benefits)										
Drivers	6	7	7	2	1	2	0	0	0	0
Drivers (CDL)	0	0	0	0	0	0	1	2	1	2
Temp Hours @ 2288 (800 per temp/posit.)	0	0	0	1.1	1.1	1	1.1	2.86	1.1	2.86
TOTAL Positions	35	38	38	39.1	37.1	39.0	36.81	39.86	37.1	39.86
Fleet/Building										
Permanent Full Time (benefits)										
Fleet/Facility Maintenance Manager	1	1	1	1	1	1	1	1	1	1
Facility Maintenance Specialist	0	0	0	0	1	1	1	1	1	1
Custodian	0	0	0	0	1	0	0	0	0	0
Facility Maintenance Worker (part time)	0	0	0	0	0	0	0.5	1	0.5	1
TOTAL Positions	1	1	1	1	3	2	2.5	3	2.5	3
Total Positions	47	49	50	50.1	50	50	49.3	52.86	50.9	54.86